

Date Received at Central Office

GAYLORD COMMUNITY SCHOOLS MEDIA FLYER / BROCHURE DISTRIBUTION REQUEST FORM

NAME:	ADDRESS:		
ORGANIZATION:	TYPE (Please Circle):	PROFIT	NON-PROFIT
PHONE: <i>Notify Me Here? Y N</i>	EMAIL: <i>Notify Me Here? Y N</i>		
TYPE OF MATERIAL (Please Circle): Flyer Poster Brochure Coupon Letter Other: _____			
PURPOSE:			
<i>You will be notified of the superintendent's decision within 5 business days via phone and/or email.</i>			
BULLETIN BOARD/FACEBOOK/SCHOOL WEBSITE DISTRIBUTION (Circle ALL Buildings That Apply):			
North Ohio (K-3):	South Maple (K-3):	GIS (4-6):	
GMS (7-8):	GHS (9-12):	Staff Only:	
SUPERINTENDENT APPROVAL:		DATE:	
QUESTIONS? CONTACT US @ 989-705-3009 OR EMAIL: HUFFC@GAYLORD.K12.MI.US			

09/2018

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